

December 9, 2014 – AGENDA SESSION

President Baxter called the meeting to order at 6:30 p.m. and read the Open Public Meetings Statement:

The notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given in a notice which was transmitted to the Times of Trenton and the Trentonian, filed with the Clerk of the Township of Ewing and posted in the Ewing Township Municipal Complex, all on the 1st day of July, 2014.

THE PUBLIC WILL HAVE AN OPPORTUNITY TO ADDRESS THE COUNCIL DURING THE “STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC” SEGMENT OF THE MEETING. MEMBERS OF THE PUBLIC ARE REQUESTED TO SIGN IN ON SHEET PROVIDED IN THE FRONT OF THE ROOM. ALL QUESTIONS AND COMMENTS FROM THE PUBLIC WILL BE DIRECTED TO THE COUNCIL PRESIDENT. WHEN ADDRESSING THE COUNCIL, PLEASE GIVE YOUR NAME AND YOUR ADDRESS.

THE COUNCIL INVITES AND ENCOURAGES PARTICIPATION BY THE PUBLIC IN ITS MEETINGS, HOWEVER A MEMBER OF THE PUBLIC MAY UTILIZE FIVE MINUTES OF TIME FOR REMARKS AND QUESTIONS, UNLESS OTHERWISE ENGAGED IN A DIALOGUE WITH A MEMBER OF THE COUNCIL, ANY FURTHER REMARKS OR QUESTIONS BEYOND THE TIME LIMIT MUST BE AUTHORIZED BY THE PRESIDENT OF THE COUNCIL.

ROLL CALL

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| ▪ Ms. Keyes-Maloney – Present | Jim McManimon, Administrator |
| ▪ Mr. Schroth – Present | Joanna Mustafa, CFO |
| ▪ Ms. Steward – Present | Maeve Cannon, Attorney |
| ▪ Ms. Wollert – Absent | Kim Macellaro, Municipal Clerk |
| ▪ President Baxter – Present | |

The Clerk stated for the record that Ms. Wollert will be a little late because of the weather.

PRESENTATION

1. Quarterly Report – Police Department – Chief John Stemler

Chief Stemler stated that the report covers June through September 30th and then said that overall it was not too bad. There was a little spike in crime in June; most from simple assaults that were a result of domestic violence issues – intoxicated persons fighting amongst themselves. Overall, crime increased twelve percent as compared to last year. Chief Stemler said that during the time period we had fifty-six burglaries. Most were vehicle thefts and thefts of copper pipes and water heaters on abandoned properties. A number of sheds were broken into during the summer months. Some of the burglaries were family disputes over property. Seven burglary arrests were made for several different burglaries during the time period. Chief Stemler then said that there were five arsons – all related to juveniles that were setting fires over by the Ewing Senior and Community Center and at one house. Arrests were made in all five arsons. Most of the robberies were shoplifting from retail stores. Chief Stemler explained that if any kind of force is used during a shoplifting, it is automatically elevated to a robbery. Chief Stemler said that we will put something on the website to warn about the vehicle thefts that are occurring because people are now warming up their cars in the morning. 2500 motor vehicle summonses were issued – up 146 percent over the same time last year. President Baxter said that we passed an Ordinance requiring pawn shops to report stolen items to the Police. President Baxter then asked the Chief if we are seeing any of the power tools that were stolen from sheds being pawned. Chief Stemler replied no, the tools are either being used or sold on the streets.

President Baxter then mentioned that we passed a “no idling” Ordinance and said that perhaps we should work with the Green Team to start up the campaign again to remind people of that Ordinance – maybe it will help with vehicle thefts.

Vice President Keyes-Maloney thanked the Chief for the Police keeping a good Facebook page and then stated that her neighborhood shares with each other the information that the Police put out.

Councilwoman Steward congratulated Chief Stemler for becoming Chief.

President Baxter thanked the Chief for keeping us safe this year and then wished him a safe and happy holiday.

There were no additional questions or comments from Council.

2. Presentation of CY2013 Audit – Mercadian – Eugene Elias, Warren Broudy and Digesh Patel

a. Governing Body Certification of the Annual Audit for Calendar Year 2013

b. Resolution of the Township of Ewing, County of Mercer, State of New Jersey, Approving a Corrective Action Plan for CY2013 Audit

Eugene Elias (Mercadian) stated that he, Warren Broudy and Digesh Patel are here tonight to present the results of the 2013 Audit. Mr. Elias thanked the staff of Ewing Township for being accommodating and forthright during the audit. Mr. Broudy mentioned that Council has had the Audit Report for a while and then asked if Council had any specific questions before he gives a brief summary of it.

President Baxter asked about the Township’s bond rating going up this past year.

Mr. Broudy replied that that will keep the interest cost down.

President Baxter then asked what does Mr. Broudy attribute that to.

Mr. Broudy said that the bond rating reflects the Township’s good financial health - getting audits done in a timely manner, avoiding over expenditures and doing everything that is required with the Township’s finances.

President Baxter then asked about the three minor violations.

Mr. Broudy replied that he will have Mr. Patel speak about the findings after he gives the highlights. Mr. Broudy then gave his audit report. Mr. Broudy reported that the Township had an “unmodified audit opinion for the independent auditor’s report, which is the highest level of assurance that you can get in an audit. The Township’s financial statements were fairly stated.

There were no audit adjustments which means that the finance office is staying on top of things on a monthly basis. In accordance with government auditing standards, the Township also received an “unmodified audit opinion” which means that the Township is doing the right things with regards to government auditing standards as it relates to compliance. There was one finding that we will discuss shortly. Mr. Broudy pointed out that the Township’s surplus is fifteen percent of the operating budget – the same as 2012. Mr. Broudy then explained that generally, around the State, the surplus may run five to ten percent of the operating budget, so the Township is doing very well. There were no major changes with the Township’s (inaudible) financial statements as compared to the prior year.

There were no questions or comments from Council regarding the audit report.

Mr. Patel replied to President Baxter’s question regarding the Township’s increased bond rating; it is partially based on the fifteen percent surplus being maintained. Mr. Patel explained that Rating Agencies look to see if management has a good budget plan and then sticks with it. Mr. Patel then discussed the findings. One finding had to do with the New Jersey law that requires deposits of any monies collected to be made within forty-eight hours. Out of twenty-five items that were tested in the Construction Department, two were not deposited in a timely manner. The second finding was an over expenditure in the current fund; there was a timing issue on a bill that was received in December. The \$2500 grant fund, part of cleaning the books on the grant side from prior years, had to be cleaned out and raised in the budget for 2015. The last finding had to do with the animal control reports (monies that come in with the issuance of dog licenses - part of the fee goes to the State). It was not done in a timely manner.

It should be done on a monthly basis so that the State does not come looking for their money.

President Baxter said, regarding the animals fees, we just switched software and asked if that was why there were inconsistencies in the reporting.

Mr. Patel replied that the licenses issued with the fees collected were in line; it was the monthly reporting to the State.

President Baxter said that with the over expenditure, the bill was paid in January when it should have been paid in December.

The CFO replied – correct.

President Baxter said that was because of the Council meeting schedule.

Vice President Keyes-Maloney thanked the auditors for their review and the CFO for keeping the books as clean as they are. A good financial house allows us to fund a whole lot cheaper.

President Baxter said that this audit report to Council usually takes place earlier in the year.

Mr. Elias responded that it was a scheduling issue.

There were no additional questions or comments from Council. President Baxter thanked them for coming before Council.

DISCUSSION

- 1. A RESOLUTION AUTHORIZING SPECIAL EMERGENCY NOTES IN THE AMOUNT OF \$275,000 TO FUND THE PAYMENT OF UNCOMPENSATED ABSENCES RESULTING FROM THE RETIREMENT OF EMPLOYEES IN AND BY THE TOWNSHIP OF EWING, IN THE COUNTY OF MERCER, NEW JERSEY**

The CFO said that this Resolution is in conjunction with the adoption of the Ordinance later this evening.

There were no questions or comments from Council.

- 2. A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS 40A:4-87**

The CFO explained that this is the 2014 Body Armor Replacement Grant from the State of New Jersey for \$5476.73. It will go toward purchasing new vests as they expire.

There were no questions or comments from Council.

- 3. A RESOLUTION AUTHORIZING CY2014 BUDGET TRANSFERS**

The CFO said that this is general housekeeping. The last two months of the year, the State allows us to move money from lines that have excess to lines that need more money.

There were no questions or comments from Council.

- 4. A RESOLUTION ADOPTING THE REVISED TOWNSHIP OF EWING PERSONNEL POLICIES AND PROCEDURES MANUAL**

The Attorney said that she circulated a marked up version of the previous Manual along with a clean copy. The State requires, as a best practice, that this Manual be revisited every three years. There are quite a few changes in the Manual in order to bring it up to speed with changes in the law. Technology policy was done separately because it changes so often. It was incorporated by reference in the Manual so it can be amended as needed without having to amend the entire Manual each time technology changes.

President Baxter stated that we have been back and forth over this Manual for a long time. President Baxter then asked about Section 1.19 Employee Evaluation Policy. It has been stricken entirely. President Baxter said that he thought we had come to a different conclusion on that.

The Attorney replied that there was a long discussion on this. There was a committee comprised of the Administrator, the CFO, the Mayor, the Attorney, the Personnel Officer and Rocky Peterson – an expert on labor law.

Mr. Peterson recommended that the Employee Evaluation policy be stricken because evaluations more often than not harm the employer because people do not use them properly. It is difficult for people to evaluate those with whom they work with every day. They tend to give neutral or good evaluations even with people who are terrible employees. It is better to use the collective bargaining process. Evaluations are not serving the purpose for which they were created and, in fact, are detrimental.

President Baxter asked how do we recognize those employees who are going above and beyond in their job.

The Administrator replied that that is up to the Administration. Every employee, but one, has a contract that the Administration has to deal with. Sometimes the good can be overlooked as well as the not so good. Both get the same raise according to the contract. It is the benefit of a union - you are protected. If there are outstanding people, they will have the chance to apply for further opportunities. Most every job here has to be posted internally first. Then, it is open to Ewing residents and then outside of Ewing if no one is available. The Administrator explained that every union contract has disciplinary procedures.

The Attorney added that we are a civil service jurisdiction. There is a collective bargaining agreement in place. There is no mechanism for rewarding the work. Collective bargaining provides for raises and a civil service process provides promotional opportunities.

Vice President Keyes-Maloney asked, if you recommend an employee for enhanced training, how do you facilitate that.

The Administrator said that if we want an employee to have advanced training we pay for it. If an employee wants to go to school, it has to be approved by the Administrator and has to be job related. If the employee wants to go to school outside of their job title, the employee would have to pay for it. The Township reimburses based on the grade earned – if the employee gets an A or a B – 100 percent; if the employee gets a C – 50 percent; and less than a C, the employee pays for it.

Councilwoman Steward asked if that includes work toward an advanced degree or is it mostly job training and certification.

The Administrator replied that it can include both.

Vice President Keyes-Maloney said that, in terms of the Manual, she presumes that, going forward, we will have a schedule to review it every certain number of years and then asked if something comes up, is there flexibility that allows us to modify it.

The Attorney said that this is a document that should be reviewed regularly. In the normal course, it should be amended as the law changes. It is not inflexible.

Vice President Keyes-Maloney said that she likes the fact that the technology policy was attached as an addendum so it can be updated as the technology changes. Vice President Keyes-Maloney then asked how is the Administration going to get the word out that there is a new Manual.

The Administrator replied that each new employee will receive a copy; current employees will be sent an email that there is a new Manual and will have to acknowledge receipt.

The CFO added that we can upload both the Manual and union contracts to Primepoint Employee Experience.

Councilman Schroth said every employee will have to acknowledge receipt.

Vice President Keyes-Maloney asked if the unions have had a chance to review this. The Administrator responded no, the unions will review it after it is adopted. In some cases, we will refer to the union contract, if it is not in the contract, then we refer to the Manual. The Manual is the default.

The Attorney added that there is specific language in the Manual that says “...if not otherwise provided for by the CBA...”

President Baxter asked about the employee residency policy – does it have anything to do with promotion.

The Attorney said that this tracks both the Township Ordinance and the State’s “New Jersey First” law. To be hired in the Township, you have to be a resident. There are certain statutory positions that are excepted. After five years, the residency requirement does not apply.

President Baxter then asked in order for the employee to get a promotion, they do not have to be a resident.

The Attorney replied – Civil Service rules then apply.

The Mayor then gave an example and said that the first criteria is always being a resident of the Township.

Councilwoman Steward said that she does not have the Technology policy in the dropbox.

President Baxter said that we had that months ago.

The Attorney said that that policy had not changed; that was drafted with extensive input from the Technology Department.

There were no additional questions or comments from Council.

5. A RESOLUTION AWARDED THE CONTRACT FOR FY' 2014 NJDOT TRUST FUND RESURFACING OF GREEN LANE IN THE AMOUNT OF \$235,628.70

The Administrator said that several companies bid on this project; we received good prices. We will be able to pave further down Green Lane than we originally estimated from Pennington Road down to the bridge at Hollowbrook. The Administrator added that we have applied for a grant to pave the rest of Green Lane down to Ewingville Road. If the prices keep coming down, we will be able to pave across the road. We are still waiting for an answer for the grant request that we worked in concert with the Green Team and the College of New Jersey to put in sidewalks.

There were no questions or comments from Council.

6. A RESOLUTION APPROVING CHANGE ORDER NO. 1 FINAL TO RUSLING PAVING AND CONCRETE FOR THE REPLACEMENT OF SIDEWALKS AT THE EWING TOWNSHIP MUNICIPAL BUILDING

The Administrator explained that the work has been completed. From the time of the original bid, to when the work started, it was a year; the price went up. It came in about \$4,000 more.

There were no questions or comments from Council.

7. A RESOLUTION AUTHORIZING CROWN CASTLE TO INSTALL UNDERGROUND CONDUIT IN THE PUBLIC RIGHTS-OF-WAY IN OR AROUND LEXINGTON AVENUE WITHIN THE TOWNSHIP OF EWING

President Baxter stated that this item is being pulled at this time.

The Attorney added that we are waiting to hear back from their counsel.

There were no questions or comments from Council.

8. A RESOLUTION URGING GOVERNOR AND LEGISLATURE TO RECOGNIZE AND PRESERVE STRENGTH OF LOCAL PENSION FUNDING WHEN CONSIDERING THE RECOMMENDATIONS OF GOVERNOR CHRISTIE'S PENSION AND HEALTH BENEFIT STUDY COMMISSION

The Attorney said that this is to evidence Council's disapproval, displeasure, and disagreement with the outrageous suggestion that the State's underfunded pension fund should be combined with the properly funded local municipal pension funds so that the State can balance it out or use that money to offset potential pension contributions that the State needs to make.

President Baxter said that this will show that Council is against the Governor's plan.

The Attorney said that this Resolution is from the League of Municipalities.

The Administrator added that he spoke with (inaudible). It is League wide to oppose it. Towns have to fund their pensions; we should not have to bail out the State.

Vice President Keyes-Maloney said that the actual study commission has not necessarily made this recommendation, but they have signaled that they might do so, this is preventative. It would not be pleasing to local municipalities and counties,

who have made their payments regularly and as required by law, to have to have their employees deal with an unfunded system because of the State's inaction when it came to properly funding their portion of PERS. The Governor's Study Commission has provided an interim report that outlines the problems; but in terms of what they plan on doing, it is a guess; this is our way of saying, please do not do this.

There were no additional questions or comments from Council.

9. A RESOLUTION AMENDING RESOLUTION #14R-129 PLACING A SPECIAL CONDITION ON RENEWAL OF LIQUOR LICENSE NUMBER 1102-33-013-006 PURSUANT TO SPECIAL RULING BY THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL

The Attorney explained that this is a license held by the name of Petros & Sons, Inc.; trading as The New Ewing Diner. They have a liquor license; it is cited but inactive and has been inactive since 1995.

It finally caught up with them at ABC. Petros & Sons had to make a special application to ABC for permission to ask this Board to renew their liquor license. ABC found that there was good cause for this. Since the license year runs from July 1st to June 30th, this license has already been renewed. ABC is requiring that if you are going to review this license – a condition must be attached. The condition is that this license must be cited by June 30th 2015 and if it is not, it shall not be renewed again as an inactive license. The Attorney said that this Resolution will amend the earlier resolution attaching this condition.

There were no questions or comments from Council.

10. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION SITE

The Administrator explained that the main item is old police cars. These vehicles are just sitting at the storage lot and have high mileage or have been stripped for parts. The Administrator stated that we tried to donate these vehicles to the County but the County did not want them. The Township has netted about \$16,000 on online auctions.

The Mayor said that we are going to have these auctions more frequently. The storage lot has become a junkyard which is causing us other problems – there is no room. As soon as a vehicle goes offline, we going to have an auction. Other items we will auction in bulk. If no one bids on the item, we will sell for scrap.

President Baxter said that a vehicle will go “offline” only after our mechanics try to fix or use for parts.

The Mayor replied yes and then said that these cars are so old, the equipment on it is not compatible with the new vehicles; it is just junk.

There were no additional questions or comments from Council.

CONSENT AGENDA

Council President Baxter presented the Consent Agenda for review.

1. A Resolution Authorizing the Chief Financial Officer to Pay Bills in the Amount of \$10,456,455.40 and to Pay Supplemental Bills per Resolution #14R-44 in the Amount of \$304,006.97
2. Approval of Minutes of the Meetings of January 27, 2014 (Agenda), and January 28, 2014 (Regular)
3. A Resolution Authorizing the Conduct of Bingo Sponsored by PTA Incarnation School on January 31, 2015
4. A Resolution Authorizing the Conduct of a Bingo Sponsored by Prospect Heights Volunteer Fire Company No. 1

5. **A Resolution Authorizing the Conduct of an On-Premise 50/50 Cash Raffle Sponsored by PTA Incarnation School on January 31, 2015**
6. **A Resolution Authorizing a Refund, as Recommended by the Township Construction Official, for Fees in the Amount of \$200.00 to Calvary Chapel of Mercer County, 999 Lower Ferry Road, Ewing, NJ 08628 for Permit Fee (Permit #20141115) at 999 Lower Ferry Road, Ewing, NJ 08628. The Permit Fee Should Never Have Been Charged as Location is Township Property**
7. **A Resolution Authorizing a Refund, as Recommended by the Township Construction Official, for Fees in the Amount of \$150.00 to All Pro Paving, 12 Edwards Dr., Jacobstown, NJ 08562 for permit fee at 1349 & 1351 Lower Ferry Road, Ewing, NJ 08618. The permit was denied for the driveway as it exceeds the impervious surface that is allowed.**
8. **A Resolution Authorizing a Cancel, as Recommended by the Tax Collector, in the Amount of \$4,058.04 (tax) and a Cancel in the Amount of \$206.15 (sewer) for April 30, 2014 to December 31, 2014 Taxes and Sewer, for Property Owner Wilson, Fred J., for Block: 76 Lot: 386 also Known as 213 Hazelhurst Ave. Due to House Fire Which Occurred at 213 Hazelhurst Avenue on April 30, 2014.**
9. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$323.15 and a Cancellation in the Amount of \$896.65 for CY2014 Sewer Bill to Cooper, Christopher E., 17 Main Blvd., Ewing, NJ 08618 for Property Owner Cooper, Christopher E., for Block: 240 Lot 39, also Known as 17 Main Blvd. Cancellation of \$896.65 Due to Incorrect Usage and Refund of \$323.15 Due to Incorrect Usage.**
10. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$2,256.37 for July 7, 2014 to December 31, 2014, to Linkchorst Allen E. & Joanne, 16 Downing Road, Ewing, NJ 08628, for Property Owner Linkchorst Allen E. & Joanne, for Block: 458 Lot: 33 also Known as 16 Downing Road, Due to 100% Disabled Vet from July 9, 2014 to December 31, 2014.**
11. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$1,360.48 for November 1, 2014 Tax Qtr., to Stankowski, Dariusz & Ewa, 186 Franklyn Rd, Ewing, NJ 08628, for Property Owner Stankowski, Dariusz & Ewa, for Block: 475 Lot: 14 also Known as 186 Franklyn Rd, for Overpayment of November 1, 2014 Tax Qtr.**
12. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$2,977.06 for August 1, 2014 & November 1, 2014 Tax Quarters, to Robinson, Harold & Gloria, 419 Greenway Avenue, Ewing, NJ 08618, for Property Owner Robinson, Harold & Gloria, for Block: 315 Lot: 1 also Known as 419 Greenway Ave., for 100% Disabled Veteran Granted on 06/05/14.**
13. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$1672.29 for November 1, 2014 Tax Qtr., to Statewide Closing Services, LLC, 76 North Bridge Street, Somerville, NJ 08876, File No. REO925, for Property Owner Federal National Mortgage, for Block: 121 Lot: 2 also known as 1558 Pennington Rd, for Overpayment of November 1, 2014 Tax Qtr.**
14. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$2,207.77 for November 1, 2014 Tax Qtr., to Triax Title Services, 805 16th Avenue, Suite 3, Belmar, NJ 07719, file No. TTNJ-1673-14, for Property Owner Nelson, Shayne A., for Block: 49 Lot: 358 also known as 1700 Prospect St., for Overpayment of November 1, 2014 Tax Qtr.**
15. **A Resolution Authorizing a Refund, as Recommended by the Tax Collector, in the Amount of \$1880.00 for February 1, 2014 Tax Qtr. to Head Will, 7 Tall Tree Ct., Ewing, NJ 08618, for Property Owner Will Head, for Block: 320 Lot: 124 also known as 7 Tall Tree Ct., for Overpayment of February 1, 2014 Tax Qtr.**

President Baxter asked the CFO if employee reimbursements are going out in a timely manner.

The CFO responded that the checks go out by the next day.

There were no additional questions or comments from Council.

ORDINANCE(S) FOR FIRST READING AND INTRODUCTION

(None for this Meeting)

ORDINANCE(S) FOR SECOND READING, PUBLIC HEARING AND FINAL ADOPTION

1. **A BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF POLICE TECHNOLOGY EQUIPMENT IN AND BY THE TOWNSHIP OF EWING, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$320,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$304,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF**

The Administrator stated that this is for the upgrade of the technology in the Police department cars as well as the servers. Once this is complete we go to the next step – the cameras.

President Baxter said that this was fairly emergent.

The Administrator replied yes, the servers have aged out, we cannot do any more upgrades or use the new technology until the new servers are installed.

President Baxter asked if the in-car cameras and body cameras are part of this.

The Administrator answered that once the servers are installed, we will purchase the body cameras and upgrade the in-car cameras.

There were no additional questions or comments from Council.

2. **AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$275,000 FOR THE PAYMENT OF UNCOMPENSATED ABSENCES RESULTING FROM THE RETIREMENT OF EMPLOYEES IN AND BY THE TOWNSHIP OF EWING, IN THE COUNTY OF MERCER, NEW JERSEY**

The CFO explained that this is an Ordinance to create a special emergency for the significant number of employees and their uncompensated absences that they were entitled to when they left. We were not able to budget for this because we did not know how many were going to retire when we put together the 2014 budget. This will allow us to budget for this over five years.

President Baxter asked how many employees does this cover.

The CFO replied – eighteen.

President Baxter and the CFO then said that it covers sixteen employees.

There were no additional questions or comments from Council.

3. **AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EWING IN THE COUNTY OF MERCER, TO AMEND PART III, HEALTH LEGISLATION, ADDING NEW CHAPTER 415, COMMUNICABLE DISEASES, SECTION 1, QUARANTINE AND ISOLATION**

The Attorney explained that this came about as a recommendation from the State and the County because of the recent ebola crisis. The Ordinance puts a framework into place regarding quarantine and isolation.

President Baxter asked who determines if isolation is necessary.

The Attorney replied that the Health Officer will make a recommendation.

President Baxter then asked if the protocols for a quarantine are set by the State.

The Attorney answered yes. The Model is attached to the Ordinance as Appendix B.

The Model may change which is why it is incorporated by reference.

Councilman Schroth asked if the Health Officer makes a recommendation or a determination.

The Attorney answered that the Health Officer makes a determination; but as Council is the Board of Health, you would empower the Health Officer to act.

There were no additional questions or comments from Council.

4. AN ORDINANCE AUTHORIZING THE LEASE OF A PORTION OF THE EWING HOLLOWBROOK COMMUNITY CENTER TO MEALS ON WHEELS OF TRENTON/EWING, A 501(C)3 NON-PROFIT ORGANIZATION

The Administrator explained that Meals On Wheels was previously a tenant at Mercer Arc. Mercer Arc is making some renovations and needed the room. Meals on Wheels will be on the second floor at Hollowbrook. It is a good thing for the Township to be associated with this program.

There were no questions or comments from Council.

NEW BUSINESS

(None for this Meeting)

STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Ron Prykanowski (16 Thurston Avenue) commented that he has gotten used to these one night a week meetings and then asked that the incoming Council President reconsider the format. Mr. Prykanowski stated that it does not make much sense for the Agenda Session to close with a Public session and then the Regular Session to open with a Public session. Mr. Prykanowski also mentioned that there are some items, such as the Audit, that members of the Public are not aware of. These items may need more vetting. Mr. Prykanowski suggested that there should be a full Agenda and then two weeks later hold the Regular Session. It would be a more efficient way of doing business.

Don Apai (2181 Pennington Road) said that he had a question about the \$275,000 compensation to employees for unused absences. Mr. Apai asked if there is a breakdown as to how much of that is sick time, how much is vacation time and how much is comp time.

The CFO replied that we do have a breakdown. The CFO estimated that there is about \$50,000 in vacation time and approximately \$15,000 in comp time. The rest is sick time.

Mr. Apai then asked if there is a limit for the amount of sick time.

The Administrator replied that some of the contracts are at \$20,000 as those contracts are expiring this year; some are at \$15,000. We are in the process of renegotiating; but it will fall under the lower amount or whatever State law says.

Mr. Apai said that he would like the Township to encourage employees to use their vacation time and then asked if there is a limit as to how much vacation time can be carried over.

The CFO answered that most of the contracts allow half of their current allotment or ten days. Vacation cannot be accumulated.

There were no additional statements or comments from members of the Public.

All items except number seven were approved for action.

CLOSED SESSION

(None for this Meeting)

ADJOURNMENT

President Baxter acknowledged that his mother was at this, his last meeting as Council President, and then wished everyone a safe and happy holiday.

There being no further business, President Baxter asked for a motion to adjourn. Mr. Schroth so moved seconded by Ms. Keyes-Maloney. The meeting was adjourned at 7:25 p.m.

