

Ewing Recreation Department
Request Form for Township Parks and Fields 2024
Email: npappano@ewingnj.org

TODAY'S DATE: _____

FULL NAME: _____

ADDRESS: _____

PHONE#: _____ EMAIL: _____

DATE(S) REQUESTED: _____ TIME: _____

PICNIC AREAS OF THE PARKS ONLY

John Watson (100 max): _____ Higgs Park (60 max): _____ Municipal(60max) _____

Field/s: _____

NUMBER OF PEOPLE: _____ TYPE OF EVENT: _____

If request is made for an organization, please list organization information.

NAME: _____

ADDRESS: _____

PHONE# _____ EMAIL: _____

Picnic area permits for the parks are issued on a first come, first served basis.

We allow two park requests per year which must be at least 30 days apart

Picnic area rental fee is \$50.00 resident per date, Military resident \$40.00 Military non resident \$80.00

After July 1st non residents may request rentals \$100.00 per date.

Refundable deposit of \$125.00 credit card only, due when request is approved.

*Field rentals are \$50.00 for (4) hrs. & \$100.00 for a full day. Fees are double for non residents. Additional fees may apply. If you do not want the picnic area of the park after you have the permit, we will need **WRITTEN NOTIFICATION (2) WEEKS PRIOR TO THE RESERVED DATE** for a refund. Complete request form and return by email or in person to 320 Hollowbrook Dr room 208 through April 28th and 999 Lower Ferry Road April 29th- Oct 1st. Copy of valid Identification is required. You will be notified within (7) days of your approval and payment in full is required. By signing this document, I understand the policy's written and will obey all Township of Ewing rules and regulations.*

SIGNATURE: _____ DATE: _____

Office Use Only

Check: _____ Cash: _____ Credit Card: _____ Receipt #: _____

Date: _____ Approved: _____ Office Staff: _____

VALID ID: _____ Permit Sent: _____

Refund Issued & Reason: _____